
DELEGATION OF AUTHORITY

1-4-A. Personal Property and Government-Owned Vehicles

1. PURPOSE: This Order redelegates certain authorities conferred on the Regional Administrator by Delegation 1-4-A of the EPA Delegations Manual.

2. AUTHORITIES:

a. To make determinations and grant exemptions required by law or regulation regarding personal property management in accordance with the Federal Property and Administrative Services Act of 1949 40 U.S.C. 471 et sec., and the Federal Property Management Regulations, 41 CFR Chapter 101 (This includes the authority to designate custodial officers and determine appropriate custodial areas.);

b. To declare excess or surplus Government personal property which is under the control of EPA and not required for Agency use and to sell personal property under the conditions described in the Federal Property Management Regulations, 41 CFR 101-45.1053;

c. To make determinations required by law or regulation regarding the use of Government-owned vehicles;

d. To make determinations required by law or regulation regarding the transfer of Government-owned vehicles; and

e. To authorize the acquisition or disposal of helicopters and watercraft.

3. TO WHOM REDELEGATED: The authorities described in 2.a., 2.b., 2.d., and 2.e. are redelegated to the Assistant Regional Administrator for Policy and Management. The authority described in item 2.c. is redelegated through the Division Directors to the Branch Chiefs regionwide with respect to employees under their jurisdiction.

4. LIMITATIONS:

a. Authorities redelegated apply to all Agency activities within the Region (see EPA Order 1000.5C). These authorities shall be exercised in accordance with policy issuances of the Office of Administration and Resources Management.

ORDER

R-1200

b. The authority described in 2.c. includes the authority to approve the use of a government vehicle between an employee's residence and place of employment. However, requests for long-term (over one month) use of a government vehicle between an employee's residence and place of employment must be reviewed by the Division Director and approved by the Regional Administrator.

c. The authority described in 2.c. does not include the authority to exempt U.S. Government-owned motor vehicles for conspicuous U.S. Government identification; this authority is reserved for the Administrator.

d. Notification of acquisitions or disposals under the authority described in 2.d. must be made to the Director, Facilities Management and Services Division, and those acquisitions and disposals must be consistent with the language of relevant appropriations bills.

5. FURTHER REDELEGATION: The authorities described in 2.a., 2.b., and 2.d. may be further redelegated to the Chief of the Facilities and Administrative Management Branch. The authorities described in 2.c. and 2.e. may not be further redelegated.

6. ADDITIONAL REFERENCES:

a. Personal Property Management Volume of the EPA Facilities and Support Services Manual (EPA Directives Series Number 4800).

b. EPA Personal Property Management Policy Manual (EPA Directives Number 4831).

7. SUPERSESSSION: This Order supersedes Regional Order R-1200 (redelegation of 1-4-A) dated March 4, 1987.

/s/

Jeanne M. Fox
Regional Administrator